

## Course Waiver Petition

To submit a course waiver petition, attach all requested paperwork and submit the packet to the Student Affairs Office. Lower- division courses may only be substituted for lower- division courses and the same rule applies for upper-division courses. For Community College course articulation use [assist.org](http://assist.org); NO petition needed. Writing petitions must be submitted directly to HIB 420. BioSci Petitions require an online submission: BioSci Website> Students> Undergraduates> Forms & Services>Course Equivalency Petition. Courses from other departments other than Population Health & Disease Prevention will be submitted directly to the specific department for review.

Student Name: \_\_\_\_\_ SID#: \_\_\_\_\_

Major: \_\_\_\_\_ Cell Phone: (\_\_\_\_) \_\_\_\_\_ Email: \_\_\_\_\_@ UCI.edu

**I. Course To Be Waived (One Course Per Petition):**

Course Code: \_\_\_\_\_ Course Title: \_\_\_\_\_

Department: \_\_\_\_\_ Units: \_\_\_\_\_

**II. Course Substitution (Completed Course)**

Course Code: \_\_\_\_\_ Course Title: \_\_\_\_\_

Institution: \_\_\_\_\_

Units: \_\_\_\_\_ Grade Received: \_\_\_\_\_  Sem  Qtr; Term Taken /Projected: \_\_\_\_\_

**III. If approved, indicate which section the course will apply in DegreeWorks: \_\_\_\_\_**

**IV. DOCUMENTATION: The following must be attached for review:**

- Course descriptions from both the outside institution and UCI catalog.
- Syllabus from completed course (DO NOT SUBMIT ORIGINALS, copy on one side only)
- Indicate your NAME & UCI Student ID # on all documents.

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**STUDENT AFFAIRS OFFICE:**

Approved

Denied

Received by: \_\_\_\_\_ Date: \_\_\_\_\_