PUBLIC HEALTH PRACTICUM

PUBHLTH 195W
SUMMER 2022

Instructor: Theodore K. Gideonse, PhD, MFA

Instructor

Theodore K. Gideonse, PhD, MFA
Assistant Professor of Teaching
Director of the Undergraduate Program in Public Health
Email: t.gideonse@uci.edu

Office hours: Drop-in: Tues 4-5pm
Appointments: Tues 3-4pm
Course Meeting: Thurs 1-3pm

Staff

Information on the Community Engagement Coordinator, Teaching Assistants, and Readers can be found here.

The TA this Summer is D'Artagnan Robinson and the Reader is Rohan Subramanian. As always, the Practicum Coordinator is Rocio Gonzalez.

Course Description

The Public Health Practicum, also known as PUBHLTH 195W, has two entwined purposes. The first is to provide an opportunity to work in the community at agencies, non-profits, or laboratories dedicated to public health practice. Students gain practical work experience during the internship, and classwork helps them to analyze the relationships of coursework, discipline-specific paradigms, and the work environment. This work also serves the second purpose of the class: to understand and practice public health communication strategies through the production of three different writing projects. This course fulfills the upper division writing requirement.

Course Learning Objectives

The purpose of the course is to help you apply knowledge gained in your classes to a public health setting. You will become involved in a practical experience at a "practicum site" that utilizes the concepts acquired from your previous four years of university courses. It will also give you an opportunity to reflect on the tools you have learned and to identify fields you would like to pursue. Specifically, you will learn how to:

1. View the relationship between the academic and the public work environments.
2. Analyze and critically evaluate the facility's mission and operation.
3. Gain new insights into your own values, aptitudes, skills, and preferences for future employment.
4. Be able to articulate what public health is and how you fit into the discipline and workplace.
5. Apply public health concepts and methods to community problems and activities.
6. Utilize critical thinking and reasoning skills to assess contemporary public health topics.
7. Develop writing and oral communications skills on contemporary public health topics, through the writing of academic papers, government grants, policy analyses, and public presentations.

Course Prerequisites and Requirements

Please view the details in Prerequisites and Requirements Page. You will be asked to confirm that you have read them and then answer a short quiz about their content.

Prerequisites and Requirements

NOTE: Enrollment is by authorization code only! If you have enrollment issues, contact the Community Engagement Coordinator at phpracticum@uci.edu.

In order to register for the class you must:
1. Have met the deadlines for the application
2. Have authorization for a practicum site
3. Have enrollment approval by the Community Engagement Coordinator

In order to pass the course you must
1. Agree to the provisions of the Practicum Code of Conduct, Policies, and Procedures prior to the first class meeting.
2. Enrollment concurrently in the classroom and practicum site for 8 credit hours.
3. **Complete 100 hours** of acceptable practicum work at your site by Friday of Week 10.
4. **Complete of all assignments in a timely fashion; a**ll material must be submitted by the deadline to receive full credit.
   a. We have set Canvas to **automatically deduct 10% of the grade for every hour your submission is late**. Canvas will always round up, so if the submission is two minutes late, it's treated as an hour late; if it's an hour and two minutes late, it's treated as two hours late.
   b. **Please note that if you submit on the deadline, Canvas will mark it late.** So submit your work before the deadline.
5. Unless otherwise instructed, format your papers in **APA Style 7th Edition.**
   a. Follow the rules specified on the Purdue OWL site.
   b. Verify that your Canvas submission has been received before the deadline each week.
6. If you have technical problems, follow the instructions in "How to submit your assignments" in order to receive credit. **If you do not do as you are instructed, you will not receive credit.**
7. **Complete evaluations** of **your field site** and **your own work** in the class and in your previous Public Health classes.

Questions and Communication

[Please read the instructions and guidelines for asking questions and communicating with the instructional staff here](). If you do not follow these instructions, it is very likely you will not receive a timely response or a response at all.

Questions and Communication

Important class announcements will be made via Ed Discussion and Canvas.

➢ Make sure that your Ed Discussion and Canvas **settings** ensure that you receive notifications when announcements are posted.

Questions concerning class materials should be posted on the class's Discord server, which is monitored by the TAs, Readers, the instructor, and your classmates.

➢ Check the Discord server before posting your question, as it may have been answered already.

➢ Answer questions if you know the answer.

➢ **Please do not email questions unless we've *specifically* asked you to or if you have a very good reason to do so.**

When you have a need for private communication (about your grade or a personal issue), **you should use Ed Discussion – in the section called "Special Requests."**

➢ Ed Discussion is monitored by the TAs, Readers, and the instructor, and this ensures that someone will see your post in a timely fashion.

➢ If you are requesting a regrade, make sure you read "How to ask for a regrade" first. (It will be obvious if you don't!)

➢ **Do not to use email** unless we've *specifically* asked you to or if you have a very good reason to do so.

➢ Make sure to post anything in Special Requests as "**Private**."

Following up: Please wait 24 hours during week and 48 during the weekend before following up. (For Dr. Gideonse, it should be 48 and 72, respectively.) If it's important, follow up sooner. If we are unable to respond quickly and you do not follow up, we will assume that your problem has been resolved.

NOTE: If you do not follow these instructions, it is very likely you will not receive a timely response or any response at all.

Inclusive Classroom Policy

The mission of the UCI Program in Public Health is the educating of future public health leaders, producing research that reduces the burdens of disease and disability, and ultimately transforming the health and wellness of communities both local and global. Diversity in its many meanings is key to these goals; we must educate and prepare a diversity of students to utilize a diversity of solutions in tackling problems that shift in scope and severity across populations and locations. We must also foster their retention and inclusion so that all students utilize their potential and achieve excellence in achieving the school's mission. While we seek equal health across populations, we understand that our solutions to achieving equality must be based in equity. We must not be blind but rather keenly cognizant of ethnicity, race, and racisms; gender, sexuality, and their expressions; disability, ability, and ableism; religion, nationality, age, family structure, and socioeconomics. And we strongly encouraged our students to share their rich array of perspectives and experiences. If you feel your differences may in some way isolate you from UCI's community or if you have a need for any specific accommodations, please speak with the instructor early in the quarter about your concerns and what we can do together to help you become an active and engaged member of our class and community.

For some of you, the following resources may be helpful:

- [Pandemic Resources for UCI students](#)
- [Diversity and Awareness at UCI](#)
- [Disability Services Center](#)
- [LGBT Resource Center](#)
- [Undocumented Student Support](#)
- **Error! Hyperlink reference not valid.**

Basic Needs Security: Any student who faces challenges securing sufficient food or housing and believes this may affect their performance in the course is urged to contact the Dean of Students for support ([dos.uci.edu](#); 949-824-5181). Also note the following resources available at UCI:

- Student Outreach and Retention Center (SOAR) – [soar.uci.edu](#)
- SOAR Food Pantry – located at the FRESH Basic Needs Hub at 4079 Mesa Rd (Lot 5 trailers), open M-Th 11am-5pm

Course Structure

Obviously, Practicum has a more complex structure than a typical class at UCI. Every week you will spend, on average, ten hours working with your practicum site. The classroom portion of Practicum does is structured thus:

- On **Tuesdays**, the TA will run *Discussions*, where they expand on lectures and assignments and answer questions. These meet in person, pandemic permitting. You are required to attend your Discussion (in the form of 1 point).
- Weekly drafts of the writing projects are all due on **Thursdays before 11:59am. (AM! AM!)**
- On **Thursday afternoons,** the professor leads the *Lecture* (also known as the Course Meeting). The format for these will vary from typical lectures, Q&As on class assignments, group discussions, guest

speakers, and panels. Lecture meets in person, pandemic permitting. <u>You are required to attend Lecture</u> (in the form of 1 point).

- Smaller **Preliminary & Enticement (P&Es)** assignments are *usually* due **Tuesday nights by 11:59pm.**
- On **Sundays**, the TAs and Readers release grades and comments on the drafts.
- Weekly posts to your **Practicum Palaver** are due **Sunday nights by 11:59pm.**
- Weekly **check-in polls** are due by **Monday nights by 11:59pm**.

You will complete **three writing projects** during the quarter. Each is based on an important genre of public health communication practice, and each will be the product of multiple revisions. Their topics will be related to your practicum site.

- Weeks 1-3: **The Review of Article,** which is focused on the process of peer review.
- Weeks 4-7: **The Grant,** which is focused on the processes and components of a federal research grant application.
- Weeks 8-10: **The Policy Analysis,** which is focused on the public-sector problem-solving methods.

Good oral communication is critical for the exchange of ideas and the development of leadership capabilities. To promote these skills, you will each record an **Oral Presentation** (in the form of a video of a narrated slideshow) about your Public Health education, career aspirations, and practicum experience. These will be due at the end of Week 10.

Schedule of lecture topics and selected assignments

Week	Disc.	Lecture	Topics	Items Due	Date
1				🎯 marks important assignments	
	NONE	6/23	Introduction and orientation	Weekly Poll	6/23
			Writing for scholarly publications, Part 1	Code of Conduct & Policies Pledge 🎯	6/23
				Palaver Post	6/23
				Syllabus Quiz	6/23
				Syllabus Perusall	6/23
				Article Choice Peer Review 🎯	6/25
2					
	6/28	6/30	Writing for scholarly publications, Part 2	Palaver Post	6/26
			Review: Writing, revising, editing	Weekly Poll	6/27
				Research Design Quiz	6/28
				Indiana University Plagiarism Certificate 🎯	6/30
				Article Analysis Matrix 🎯	6/30
3					
	7/5	7/7	Writing for scholarly publications, Part 3	Palaver Post	7/3
			Writing Grant Proposals, Introduction	Weekly Poll	7/4
				Review of Article Perusall	7/5

Week	Start	End	Topic	Assignment	Due
				APA Quiz	7/5
				1st Draft Review of Article 🎯	7/7
				Practicum Plan 🎯	7/7
4					
	7/12	7/14	Writing grant proposals, Part 1	Palaver Post	7/10
				Weekly Poll	7/11
				Final Draft Review of Article 🎯	7/14
5					
	7/19	7/21	Writing grant proposals, Part 2	Palaver Post	7/17
			Data Sharing	Weekly Poll	7/18
			Human Subjects Research	NIH Quiz	7/19
				Grant Preliminaries 🎯	7/21
6					
	7/26	7/28	Writing grant proposals, Part 3	Palaver Post	7/24
			Professional Interactions	Weekly Poll	7/25
				Grant Perusall	7/26
				1st Draft Grant Proposal 🎯	7/28
7					
	8/2	8/4	Writing a policy analysis, Part 1	Palaver Post	7/31
			Writing grant proposals, Epilogue	Weekly Poll	8/1
				NIH Budget Quiz	8/2
				Elevator speech	8/4
				2nd Draft Grant Proposal 🎯	8/4
8					
	8/9	8/11	Writing a policy analysis, Part 2	Palaver Post	8/7
				Weekly Poll	8/8
				Grant Proposal Peer Review	8/9
				Final Draft Grant Proposal 🎯	8/11
				Policy Analysis Matrix 🎯	8/11
9					
	8/16	8/18	Writing a policy analysis, Part 3	Palaver Post	8/14
			Grad school panel & FAQ	Weekly Poll	8/15
				Policy Analysis Quiz	8/16
				Policy Analysis Perusall	8/16
				1st Draft Policy Analysis 🎯	8/18
10					
	8/23	8/25	Practicum Recap	Palaver Post	8/21
				Weekly Poll	8/22
				Final Policy Analysis 🎯	8/25
				Course Evaluations	8/26

				Site Evaluation	8/26
				Oral Presentation ⌖	8/28

Grading

Your grade will be based on the quality of your communication of public health concepts, as well as on the quality and strength of your writing. We strongly recommend that you use a style manual that provides you with tips on good writing. Grades are not based on a curve and will not be rounded.

Group	Assignment	Points*	Percentage
Preliminaries			5
	Internship Code of Conduct	---	
	Indiana University Plagiarism Certification	10	
	Syllabus Perusall	5	
	Syllabus Quiz	5	
Review of Article			20
	Article Choice Peer Review	3	
	APA Low-Stakes Quiz	3	
	ROA Sample Perusall	3	
	Research Design Low-Stakes Quiz	3	
	ROA Narrative Peer Review	3	
	Preliminary	15	
	1st Draft	20	
	Final Draft	30	
Grant Proposal			25
	NIH Low-Stakes Quiz	3	
	Grant Proposal Sample Perusall	6	
	Budget Low-Stakes Quiz	3	
	Project Description Peer Review	3	
	Preliminary	10	
	1st Draft	15	
	2nd Draft	25	
	Final Draft	35	
Policy Analysis			20
	Policy Analysis Low-Stakes Quiz #1	3	
	Policy Analysis Low-Stakes Quiz #2	3	
	Policy Analysis Sample Perusall	6	
	Peer Review	3	
	Preliminary	15	
	1st Draft	20	
	Final Draft	30	

Practicum Palavers				20
	Weekly Surveys and Checkins	10		
	Weekly Palaver Posts and Responses	30		
	Practicum Plan	10		
	Site Evaluation	10		
	Attendance/Viewing	20		
Oral Presentation				10
	Elevator Speech	10		
	Oral Presentation	30		
TOTAL		**400**	**100**	
Extra Credit**	Course evaluation	4	1	
TOTAL *Possible*		**404**	**101**	

*Assignments are graded based on points, while the groups of assignments are weighted as percentages of the total grade. These normally match perfectly, but in case unpredicted changes are made during the quarter, the group weights always win out.

**Because of the difficulty in making extra credit equitable, the only true extra credit offered is the final course and instructor evaluations (which cannot be required). That said, there are multiple low-stakes, low-point assignments that if completed will make-up for common errors in the writing assignments.

Class grades are based on the standard UCI grading scale:

Grade	Range	Grade	Range
A+	100 % to 96.5%	C+	< 80.0 % to 76.5%
A	< 96.5 % to 93.5%	C	< 76.5 % to 73.5%
A-	< 93.5 % to 90.0%	C-	< 73.5 % to 70.0%
B+	< 90.0 % to 86.5%	D+	< 70.0 % to 66.5%
B	< 86.5 % to 83.5%	D	< 66.5 % to 63.5%
B-	< 83.5 % to 80.0%	D-	< 63.5 % to 60.0%
		F	< 60.0 % to 0.0%

Academic Integrity

We take academic integrity extremely seriously, and we have provided extensive resources on how to avoid plagiarism through better and more honest writing. We also require that you take the Indiana University Recognizing Plagiarism Test by Week 2.

The learning environment at the University of California, Irvine is based on honesty and integrity. Sustaining this environment requires that all participants recognize the importance of maintaining the highest ethical standards.

It is critical that all individual student assignments be the sole work of each individual student. Material submitted in this class may be passed through turnitin.com, which will check your assignments against published

works, content on the Internet, and every other paper submitted to turnitin.com. Please ensure that the work that you submit in this class is your own and that you use your own words when writing your assignments.

Anyone caught cheating or in any other way in violation of the university policy on academic integrity will receive an F in the course. There are no exceptions to this rule, as we have zero- tolerance for all forms of academic dishonesty. we will never look the other way.

Remaining in the course assumes that you understand what academic integrity is, in all its varied forms, and pledge not to engage in any type of dishonest conduct (which includes, but is not limited to cheating, plagiarism, and dishonest conduct). You, the student, are required to know and understand the relevant policies regarding academic integrity. To this end, you are required to carefully read the information found by following the link below. Additionally, all participants in the course are also bound by the University of California Code of Conduct. The relevant link is also below.

- [UCI's Academic Senate Policy on Academic Integrity](#)
- [The University of California Code of Conduct](#)