Chapter ____: PROGRAM IN PUBLIC HEALTH

In adopting these bylaws, the faculty members of the Program in Public Health affirm our commitment to democratic principles, fairness, inclusive excellence, and the highest ethical standards in all our operations.

I. Voting Membership

An Academic Senate Action is defined by the rules and responsibilities of the Academic Senate of the University of California, Irvine Division.

1. Voting membership on all matters involving Academic Senate action shall consist of those who hold professorial or acting professorial rank and those who hold the titles of senior lecturer with security of employment, lecturer with security of employment, and lecturer with potential for security of employment.

2. New appointments that confer membership in the Academic Senate will be voted on by all Academic Senate members.

3. Personnel actions involving Merits and Promotions will be voted on by all Academic Senate members.

4. Ballot initiatives are approved by a simple majority of eligible voters.

II. Senate Faculty Executive Committee and Faculty Representatives

1. The Senate Faculty Executive Committee consists of an elected Faculty Chair, and the Chairs of all the four operational committees of the Program:
   A. COMMITTEE ON FACULTY AFFAIRS
   B. COMMITTEE ON RESEARCH, FACILITIES AND LIBRARY RESOURCES
   C. CURRICULUM COMMITTEE
   D. COMMITTEE ON STUDENT ADMISSIONS PERFORMANCE STANDARDS AND WELFARE

2. The Senate Faculty Executive Committee represents the Senate Faculty in all aspects of the academic administration of the Program in Public Health, and makes
decisions for the faculty if needed between faculty meetings.

3. The term of office for elected Senate Faculty Executive Committee members, including the Faculty Chair and Committee Chairs, shall be four years.

4. At about the time of the Irvine Division’s spring elections or as soon as possible thereafter, the Senate Faculty Executive Committee shall be elected by the Academic Senate members of the Program. The newly elected members shall take office on July 1 following their election.

5. The Faculty Chair shall serve as Program representative to the Representative Assembly of the Irvine Division and Chair of the Program’s Senate Faculty Executive Committee. The Faculty Chair shall also serve as the Program representative to other senate faculty assemblies consisting of other academic units with shared interests. If the Faculty Chair is unavailable to attend the Assembly meeting, one of the members of the executive committee shall be designated by the majority of members to serve as a voting representative to the Representative Assembly.

6. The election for Faculty Chair and the Senate Faculty Executive Committee membership shall be governed by the following procedure:

   a. Election of Faculty Chair: All Academic Senate members of the Program shall be placed on the ballot, except the Program Director, Department Chair, Founding Dean, Dean, or others with equivalent administrative functions who are ineligible to serve on the Executive Committee. In the event that no candidate receives more than half the votes cast on the first ballot, a second ballot will be prepared with the names of the two individuals receiving the largest number of votes.

   b. A separate election will be held for the Chairs of each of the Operational Committees.

   c. Votes shall be conducted by secret ballot online, with results made available online to Senate Faculty members.

III. Faculty Meetings

1. Faculty meetings shall be held at least once each month during the academic year at the call of the Program Director/Chair, Dean, or Faculty Chair. Members of the Academic Senate may choose to meet separately for discussion and voting on Academic Senate matters.

2. Quorum

   a. A quorum on matters requiring Academic Senate action shall consist of a simple majority of the Academic Senate voting membership in residence for that academic
period.

b. Voting on all personnel matters shall be by secret ballot. On all other matters, upon
the call of any voting member, the Program shall approve or disapprove of initiatives by
unanimous consent or vote by secret ballot.

IV. Amendment of the Bylaws
The bylaws of the Program may be amended with the approval of at least two-thirds of
the Academic Senate members of the Program. Motions to amend the bylaws must be
made at least thirty days before a vote is taken. In the interim, the Faculty Chair shall
send a copy of the motion, together with a summary of the arguments for and against
it, to all Academic Senate members of the Program. Voting on bylaw revisions shall be
conducted by secret ballot online, with results made available online to Senate Faculty
members.