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Introduction

The purpose of this handbook is to provide specific information on policies, procedures, and regulations pertaining to graduate study in the Program in Public Health. It provides information that will be helpful for a new student, outlines departmental procedures and policies, and gives requirements for the PhD degree. It is neither an exhaustive compilation nor an official statement of requirements. The UCI General Catalogue should also be consulted. The handbook will be revised as necessary and distributed to all faculty and entering students. Our intention is to update this handbook at regular intervals and suggestions for additions and changes are welcome. In instances of conflict between this handbook and either official university publications or more current policy, the latter take precedence. While every effort is made to ensure the correctness and timeliness of information contained in this handbook, the Program cannot guarantee its accuracy.

Departmental Administration

Chair of Public Health
Karen Edwards, AIRB 2083, 824-6350; kedward1@uci.edu

Assistant Chair
Mark Cartnal, AIRB 2082, 824-8874; mcartnal@uci.edu

Director of Graduate Study
Scott Bartell, AIRB 2032, 824-5919; sbartell@uci.edu

Director of Student Affairs
Stephanie Leonard, AIRB Suite 2010, 824-0546; stephapl@uci.edu

Graduate Student Affairs Officer
Malcolm Bourne, AIRB Suite 2010, 824-7095; bournem@uci.edu
Accreditation

The Program in Public Health is fully accredited by the Council on Education for Public Health (CEPH) and is a member of the Association of Schools and Programs of Public Health (ASPPH). CEPH accreditation was attained in October 2012 for a full term of five years. More information on CEPH and the ASPPH can be found at ceph.org and aspph.org respectively. UC Irvine Public Health students are eligible to apply for prestigious ASPPH internships and fellowships while enrolled and post-graduation.

Program Objectives

The Ph.D. in Public Health with concentrations in Global Health and Disease Prevention builds on the expertise of our faculty, the needs of the people of California and student demand. Students who complete the research training program will create new knowledge through a deep understanding of the theoretical underpinnings of public health challenges, research methods, and their application to contemporary and emerging trends in public health. A distinctive feature of the Ph.D. in Public Health is the situation of dissertation research in the ecological framework that considers multi-level analysis for addressing public health questions. Both research concentrations integrate this feature, each with knowledge and creative activity modules that must be satisfied in partial fulfillment of the degree requirements.

Upon admission, each student has a first-year faculty advisor, who will facilitate the student’s responsibilities toward developing a coordinated curriculum plan, initiation of research, and selection of the members of the dissertation committee. The specific learning objectives of each concentration are:

Aims and Objectives of the Concentration in Global Health Research

The specific learning objectives of the Ph.D. in Public Health with a concentration in Global Health are for graduates of the degree to:

1. Demonstrate knowledge of the major theoretical underpinnings of advances in global health research.
2. Explain the relationship between theory and research methods focused on understanding the association of risk, vulnerability, and outcome in global health.
3. Compare and contrast the health status of different populations with respect to their burden of disease.
4. Formulate research hypotheses in the intersection of risk factors, vulnerable populations, and burden of disease.
5. Compose research proposals and conduct original research resulting in discoveries that contribute to improved understanding of risk factors and variations in disease burden in a population, and strategies to alleviate the burden at the global level.
Aims and Objectives of the Research Concentration in Disease Prevention

The specific learning objectives of the concentration in Disease Prevention are:

1. Demonstrate knowledge of the major theoretical underpinnings of strategies for disease prevention.

2. Explain the relationship between theory and research methods focused on understanding the association of risk, behavior, and vulnerability with respect to disease pathways.

3. Compare and contrast biological, social, and policy strategies for health promotion and disease prevention.

4. Formulate research hypotheses in the intersection of health risk factors, health behavior, and health promotion and policies toward disease prevention.

5. Compose research proposals and conduct original research resulting in discoveries that contribute to improved understanding of the role of behavior and health promotion strategies in mitigating the vulnerability to health risk factors in specific populations, with the goals of applying the knowledge to disease prevention.
Getting Started at UC Irvine

This section is divided into two topics: Things you need to do before you can start taking classes in the Fall and resources you can use before and after arriving at UC Irvine to get settled into graduate student life. This list of resources is by no means exhaustive. If you do not find the service you need in this section, please refer to the departmental website http://publichealth.uci.edu/; campus website www.uci.edu; or visit our Student Affairs Office.

New Student Checklist—Important Things to Do Before Classes Start

These items need to be completed after you accept our offer of admission by submitting the Statement of Intent to Register online to the Graduate Division (http://www.grad.uci.edu/).

☐ Activate Your UCnetID

Though you may have had a UCnetID when you were an applicant, you need to activate your UCnetID as a student after you accept the offer of admission. Your UCnetID is a secure username and password that you use to gain access to your UCI email, registration, bill payment, and many more campus services. You may activate your UCnetID at http://activate.uci.edu by choosing the link for “Faculty, Staff, and Students.”

☐ Submit a Statement of Legal Residence

It is important that you complete and submit the Statement of Legal Residence https://www.reg.uci.edu/stlr/Welcome.do as soon as possible. Establishing California residency is a key factor in determining whether or not you will need to pay non-resident supplemental tuition. If you need assistance in filling out the form or have questions about your residency status, please contact the UCI Residence Officer at regres@uci.edu or by calling (949) 824-6129.

☐ Clear Provisional Admission

If you received a letter from the Graduate Division stating that your admission is provisional, you must submit the missing documents before you can begin attending classes. The documents (usually final transcripts, degree confirmation, and/or letters of recommendation) can be submitted directly to the Graduate Student Affairs Office.

☐ International Students (as applicable)

All international students must secure a visa before coming to the United States to study at UC Irvine. The most common student visa is an F1, but there are other kinds of visas available. If you already have a valid visa that allows you to study in a degree-earning program, then we would recommend that you check with the International Center to see if you should continue on that same visa or switch to an F1. There are distinct advantages to each kind of visa and the International Center can best advise you given your particular situation. If you do need to secure an F1 visa, you need to fill out an I-20/DS-2019 Request for New Graduate Students and return it to the department as soon as you are admitted to ensure that your documents arrive on time for you to begin school in late September. The Request form will be sent to you by the
department. Once you return the form to the department, the International Center will process
the forms to aid you in applying for a student visa.

International Center
949-824-7249
http://www.ic.uci.edu/

☐ UC SHIP

All graduate students are required to have health insurance while attending UC Irvine. The
university provides medical, dental, and vision coverage through the UC Student Health
Insurance Plan (UC SHIP). If you can show that you have another source of comparable health
insurance outside the university, you may apply to waive participation in UC SHIP. Fees for UC
SHIP are automatically assessed to your billing account unless you successfully waive out of the
plan. UC SHIP forms can be found at:


☐ Orientation

Incoming PhD students will be asked to attend two orientations before the start of instruction.
One of the orientations is the Campus-wide New Graduate Student Orientation. The other
orientation is specific to the Program in Public Health and is mandatory. It provides an
introduction to the program and an opportunity to meet faculty and fellow students. Initial
required advising will occur prior to orientation before the deadline to enroll and pay for classes.

☐ Mailboxes and Public Health Administration Offices

Mailboxes for PhD students are located in the mail room at AIRB, 2nd Floor. The majority of our
staff and faculty have offices in AIRB. Please familiarize yourself with this building, as you may
need to turn in forms to the Graduate Student Affairs Office or meet with the Chair or Doctoral
Director at this location. You will be issued business cards after Orientation that will list an
address in our office where mail can be sent to you.
Resources for Graduate Students

Graduate Study Lounge

There is a designated study space for Public Health graduate students in Social Ecology I, Room 138. The room contains large tables and a whiteboard for group discussions. The study space is open whenever the building is open. Wireless internet is available in the building.

Departmental Computer and Printer for Graduate Student Use

If you need to print a document for class or in your role as a TA or Reader, there is a computer and a printer in SE I Room 138 that is available for your use. This printer is for Public Health graduate student use only, so please do not give out the password to other students. The username and password will be emailed to you during the first week of classes in the Fall quarter. If the printer runs out of paper or there is something wrong with the computer, please email the current Graduate Liaison (a student appointed to represent all the PhD students) to report the problem.

Doctoral Student Office Space

Each doctoral student should consult with his or her faculty advisor to see if individual office or desk space is available. There is space available in Social Ecology I 1357 for the office hours of Teaching Assistants.

Housing

Information about campus housing options for graduate students can be found at http://www.housing.uci.edu/grad/index.html

PhD students are eligible for the Graduate Housing Guarantee and must apply by May 1. If you prefer not to live on campus, there are plenty of apartments in Irvine and the surrounding areas, and local homeowners around the campus often rent out rooms to students. Housing Outreach Services provides rental listings for students looking to live off-campus at http://www.housing.uci.edu/och/.

Graduate Resource Center

The Graduate Resource Center (GRC) is dedicated to supporting the academic and professional success of all UC Irvine graduate students. The GRC offers a wide range of workshops and programs designed to support professional and career development, the preparation of grant and fellowship funding applications, wellness and work-life balance, writing tutorial services, and mentoring. Individual and group study space is available. One of their most popular workshops is the Dissertation Boot Camp, an intensive weekend writing opportunity for students in the writing stage of their dissertation. The Boot Camp helps writers overcome blocks, develop skills, and make significant progress in a short period of time.

3100 Gateway Study Center
Karen Friedlander, GRC Operations Manager
k.friedlander@uci.edu
Career Advising

The Program in Public Health does not have an in-house advisor dedicated to career advising, but there are multiple resources available on campus. The UCI Career Center has a dedicated career advisor for graduate students, though you are welcome to see any of the career advisors for assistance. The Graduate Student Career Consultant is Neda Moayedi (nedam@uci.edu). The Career Center also offers mock interviews on camera, resume/CV assistance, and workshops on the job search process for academic and non-academic positions. Drop-in career advising is available every week in the Graduate Resource Center (check the GRC website for current hours).

Career Center  
100 Student Services 1  
949-824-6881  
http://www.career.uci.edu/

Counseling Center  
203 Student Services 1  
949-824-6457  
http://www.counseling.uci.edu/

Parking and Transportation  
200 Public Services Building  
Phone: (949) 824-7275  
http://www.parking.uci.edu/

Public Health Librarian  
Julia Gelfand  
228 Ayala Science Library  
jgelfand@uci.edu  
949-824-4971

Financial Aid  
Van Pham, Financial Aid Counselor  
102 Aldrich Hall  
phamvt@uci.edu  
949-824-9782
Academic Policies and Procedures

Registration and Enrollment

Registration for classes occurs online at [http://www.reg.uci.edu/registrar/soc/webreg.html](http://www.reg.uci.edu/registrar/soc/webreg.html) using your UCInetID and password. Each quarter you will be required to see your faculty advisor to obtain approval of your proposed study list before finalizing your course schedule for the next quarter.

**Late registration:** Students adding classes or changing units/grading options after the end of the second week of classes will be assessed a late registration fee. Each quarter, the campus performs a census of enrollment upon which state funding is based. Please enroll before the end of the second week of classes to ensure that the university receives full-funding for your education and to avoid late fees. If you want to add or drop a class after second week, you will need to submit a request through the Enrollment Exception Request System. A $3 transaction fee may be charged by the Office of the Registrar for each late add, drop, or change.

**Full-time Enrollment**

A minimum of 12 units of graduate or upper-division undergraduate coursework is required to be considered a full-time student. Upper division undergraduate course units may count as workload units for the purposes of being considered a full-time student but ordinarily may not be used to fulfill degree requirements. Teaching Assistant and Graduate Student Researcher positions at 25% time or more require full-time enrollment. Students not enrolled full-time will jeopardize their funding for other types of aid, including need-based financial aid and university fellowships.

**Campus Employment while Enrolled**

The Graduate Division restricts all on-campus employment for graduate students (including staff employment) to 50% or less time while enrolled full-time. Employment outside the University is strongly discouraged for doctoral students, as it may detract from timely progress to degree. Exceptions to this policy are rarely approved by the university. Limitations to on-campus employment for graduate students are explained in further detail on page 33 of Graduate Policies and Procedures.
Advising

Each incoming graduate student will have a faculty advisor (FA) based on mutual research interests. During the first year of the program, the FA will mentor each student with regard to course selection and any opportunities for interdisciplinary research collaborations. By the end of first year, students must identify a major research advisor (RA). The major RA will guide the student in developing research plans and help the student meet the program’s requirement regarding substantial knowledge of the topic area. A primary role of the RA is to help keep the student on schedule with respect to time-to-degree guidelines. All PhD students are required to meet with their Advisor at least once per quarter for advising. The Advisor must approve your proposed study list each quarter prior to registration. Once your Advisor has signed off on your study list, the form goes to the Graduate Student Affairs Office. For advising on your degree progress, you can schedule an appointment with the Graduate Student Affairs Office at any time.

The graduate school experience is about more than just academics. Pursuing a graduate degree while managing work, family, and a social life is not easy, and you may feel overwhelmed at times. The good news is that the faculty and staff of the Program in Public Health are committed to your success as a student and a future public health academic or professional. Your advisors can address issues of school/life/work balance, career goals, long-term educational goals, getting involved in the university, and much more. The best place to start if you need help is with our Graduate Student Affairs Office. They can provide you with information about campus resources or identify Public Health faculty and staff who can answer your questions about life during and after graduate school.

Degree Requirements

The core curriculum is composed of four modules representing 72 units of required courses, plus at least 12 units of research courses, and 4 units of electives. Students enroll in required courses during the first two years of study and should plan to advance to doctoral candidacy by the beginning of the third year of study.

Program in Public Health Ph.D. Requirements: Disease Prevention

I. Ph.D. REQUIREMENTS
   A. PREPATORY MODULE REQUIREMENTS
      o Public Health 205: Advanced Epidemiology
      o Public Health 287: Qualitative Research Methods
      o Public Health 288: Research Proposal Writing in Global Health
      o Public Health 292: Ethics and Responsible Conduct of Research
      o Public Health 294: Research Communication
      o Public Health 297: Research Design
      o Public Health 298: Directed Research
      o Statistics 201: Statistical Methods for Data Analysis I
      o Statistics 202: Statistical Methods for Data Analysis II
      o Statistics 203: Statistical Methods for Data Analysis III
   B. CONCENTRATION MODULE REQUIREMENTS
      o Public Health 208
• Public Health 244
• Public Health 245
• Public Health 246
• TWO Risk Factors Courses (8 units):
  o Earth Systems Science: 200
  o Molecular Biology: 205, 215, 218, 224
  o Psychology & Social Behavior: 273, 274
  o Public Health: 261, 262, 269, 270, 277A, 277B, 279
  o Toxicology: 202, 297
• TWO Vulnerable Populations Courses (8 units):
  o Asian American Studies: 202
  o Chicano/Latino Studies: 210A-B, 211A-B
  o Epidemiology: 205, 232
  o Public Health: 209, 210, 211, 212, 222, 223, 241, 242, 247, 271, 281, 290
  o Sociology: 269

C. RESEARCH MODULE
  o Public Health 296: Dissertation Research (minimum 12 units)

D. ELECTIVE MODULE
  o 4 Unit Elective course

II. PROGRAM REQUIREMENTS

• A student must earn a total of 88 units in the courses specified above for the Ph.D. in Public Health.
• Please see the Public Health Graduate Student Handbook for other graduation requirements.
• This document is to be used for the student’s planning purposes only.
• The university and the department must verify completion of degree requirements.
• A grade of “B” or above must be earned in all courses in which a letter grade is assigned.

CONCENTRATION MODULE REQUIREMENTS:

PubHlth 208  Social Epidemiology
PubHlth 244  Health Behavior
PubHlth 245  Health Promotion
PubHlth 246  Social Research Methods

CONCENTRATION: RISK FACTORS COURSES:

ESS 200    Global Physical Climate
MolBio 205  Molecular Virology
MolBio 215  Integrative Immunology
MolBio 218  Clinical Cancer
MolBio 224  Virus Engineering Laboratory
PSB 273    Biobehavior Aspects of Health and Illness
PSB 274    The Psychobiology of Stress
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>PubHlth 261</td>
<td>Environmental Hydrology</td>
</tr>
<tr>
<td>PubHlth 262</td>
<td>Earthquakes and Seismic Hazard</td>
</tr>
<tr>
<td>PubHlth 269</td>
<td>Air Pollution, Climate, and Health</td>
</tr>
<tr>
<td>PubHlth 270</td>
<td>Human Exposure to Environmental Contaminates</td>
</tr>
<tr>
<td>PubHlth 277A</td>
<td>Target Organ Toxicology I</td>
</tr>
<tr>
<td>PubHlth 277B</td>
<td>Target Organ Toxicology II</td>
</tr>
<tr>
<td>PubHlth 279</td>
<td>Graduate Human Exposure Modeling</td>
</tr>
<tr>
<td>TOX 202</td>
<td>Environmental Toxicology</td>
</tr>
<tr>
<td>TOX 297</td>
<td>Advanced Topics in Occupational Toxicology</td>
</tr>
</tbody>
</table>

**CONCENTRATION: VULNERABLE POPULATIONS:**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>AsianAm 202</td>
<td>Immigration and Globalization</td>
</tr>
<tr>
<td>Chic/Lat 210A</td>
<td>Cultural &amp; Historical Precedents For Latinos &amp; Medical Care I</td>
</tr>
<tr>
<td>Chic/Lat 210B</td>
<td>Cultural &amp; Historical Precedents For Latinos &amp; Medical Care II</td>
</tr>
<tr>
<td>Chic/Lat 211A</td>
<td>Latinos/Latinas and Medical Care: Contemporary Issues I</td>
</tr>
<tr>
<td>Chic/Lat 211B</td>
<td>Latinos/Latinas and Medical Care: Contemporary Issues II</td>
</tr>
<tr>
<td>EPI 205</td>
<td>Environmental Epidemiology</td>
</tr>
<tr>
<td>EPI 232</td>
<td>Chronic Disease Epidemiology and Prevention</td>
</tr>
<tr>
<td>PubHlth 209</td>
<td>Methods of Demographic Analysis</td>
</tr>
<tr>
<td>PubHlth 210</td>
<td>Cancer Epidemic and Prevention</td>
</tr>
<tr>
<td>PubHlth 211</td>
<td>Public Health Genomics</td>
</tr>
<tr>
<td>PubHlth 212</td>
<td>Intermediate Epidemiology</td>
</tr>
<tr>
<td>PubHlth 222</td>
<td>Health Policy and Management</td>
</tr>
<tr>
<td>PubHlth 223</td>
<td>Risk Communication</td>
</tr>
<tr>
<td>PubHlth 241</td>
<td>Environmental Policy and Global Sustainability</td>
</tr>
<tr>
<td>PubHlth 242</td>
<td>Theories of Health Communication</td>
</tr>
<tr>
<td>PubHlth 247</td>
<td>Program Evaluation</td>
</tr>
<tr>
<td>PubHlth 271</td>
<td>Health Impacts of Global Environmental Change</td>
</tr>
<tr>
<td>PubHlth 281</td>
<td>Infectious Diseases Epidemiology</td>
</tr>
<tr>
<td>PubHlth 290</td>
<td>Global Health Law and Policy</td>
</tr>
</tbody>
</table>
Program in Public Health Ph.D. Requirements: Global Health

I. Ph.D. REQUIREMENTS
   A. PREPATORY MODULE REQUIREMENTS
      o Public Health 205: Advanced Epidemiology
      o Public Health 287: Qualitative Research Methods
      o Public Health 288: Research Proposal Writing in Global Health
      o Public Health 292: Ethics and Responsible Conduct of Research
      o Public Health 294: Research Communication
      o Public Health 297: Research Design
      o Public Health 298: Directed Research
      o Statistics 201: Statistical Methods for Data Analysis I
      o Statistics 202: Statistical Methods for Data Analysis II
      o Statistics 203: Statistical Methods for Data Analysis III
   B. CONCENTRATION MODULE REQUIREMENTS
      o Public Health 213
      o Public Health 280
      o Public Health 282
      o Public Health 283
      o TWO Risk Factors Courses (8 units):
         o Earth Systems Science: 200
         o Molecular Biology: 205, 215, 218, 224
         o Psychology & Social Behavior: 273, 274
         o Public Health: 261, 262, 269, 270, 277A, 277B, 279
         o Toxicology: 202, 297
      o TWO Vulnerable Populations Courses (8 units):
         o Asian American Studies: 202
         o Chicano/Latino Studies: 210A-B, 211A-B
         o Epidemiology: 205, 232
         o Public Health: 209, 210, 211, 212, 222, 223, 241, 242, 247, 271, 281, 290
         o Sociology: 269
   C. RESEARCH MODULE
      o Public Health 296: Dissertation Research (minimum 12 units)
   D. ELECTIVE MODULE
      o 4 Unit Elective course

II. PROGRAM REQUIREMENTS
   • A student must earn a total of 88 units in the courses specified above for the Ph.D. in Public Health.
   • Please see the Public Health Graduate Student Handbook for other graduation requirements.
   • This document is to be used for the student’s planning purposes only.
   • The university and the department must verify completion of degree requirements.
   • A grade of “B” or above must be earned in all courses in which a letter grade is assigned.
CONCENTRATION MODULE REQUIREMENTS:

PubHlth 213  International Epidemiology
PubHlth 280  Global Burden of Disease
PubHlth 282  Advances in Global Health
PubHlth 283  Geographical Information Systems

CONCENTRATION: RISK FACTORS COURSES:

ESS 200  Global Physical Climate
MolBio 205  Molecular Virology
MolBio 215  Integrative Immunology
MolBio 218  Clinical Cancer
MolBio 224  Virus Engineering Laboratory
PSB 273  Biobehavior Aspects of Health and Illness
PSB 274  The Psychobiology of Stress
PubHlth 261  Environmental Hydrology
PubHlth 262  Earthquakes and Seismic Hazard
PubHlth 269  Air Pollution, Climate, and Health
PubHlth 270  Human Exposure to Environmental Contaminates
PubHlth 277A  Target Organ Toxicology I
PubHlth 277B  Target Organ Toxicology II
PubHlth 279  Graduate Human Exposure Modeling
TOX 202  Environmental Toxicology
TOX 297  Advanced Topics in Occupational Toxicology

CONCENTRATION: VULNERABLE POPULATIONS:

AsianAm 202  Immigration and Globalization
Chic/Lat 210A  Cultural & Historical Precedents For Latinos & Medical Care I
Chic/Lat 210B  Cultural & Historical Precedents For Latinos & Medical Care II
Chic/Lat 211A  Latinos/Latinas and Medical Care: Contemporary Issues I
Chic/Lat 211B  Latinos/Latinas and Medical Care: Contemporary Issues II
EPI 205  Environmental Epidemiology
EPI 232  Chronic Disease Epidemiology and Prevention
PubHlth 209  Methods of Demographic Analysis
PubHlth 210  Cancer Epidemic and Prevention
PubHlth 211  Public Health Genomics
PubHlth 212  Intermediate Epidemiology
PubHlth 222  Health Policy and Management
PubHlth 223  Risk Communication
PubHlth 241  Environmental Policy and Global Sustainability
PubHlth 242  Theories of Health Communication  
PubHlth 247  Program Evaluation  
PubHlth 271  Health Impacts of Global Environmental Change  
PubHlth 281  Infectious Diseases Epidemiology  
PubHlth 290  Global Health Law and Policy

**Additional requirements of the Ph.D. program**

1. After completing courses in the preparatory and concentration modules, students must successfully submit and defend a dissertation research proposal to a committee of faculty members before advancing to doctoral candidacy.

2. Students must serve as teaching assistants for at least two quarters of their graduate study.

3. Students must submit and defend a doctoral dissertation based on original research.

**Scholastic Requirements**

Each student should become familiar with the descriptions of Academic Policies and Graduate Degrees in the Research and Graduate Studies section of the UCI General Catalogue. A graduate student is expected to complete satisfactorily at least 12 units of academic credit applicable to the graduate program in each regular academic quarter and satisfy all requirements of the academic program according to a schedule approved by the Director of Graduate Study. Only grades A, A-, B+, B, and S represent satisfactory scholarship and may be applied toward advanced degree requirements. However, a UCI course in which a grade of B- is earned may be accepted, via a formal petition process, in partial satisfaction of the degree requirements if the student has a grade point average of at least 3.0 in all courses applicable to the degree. A grade of B or above must be earned in all courses in the Preparatory Module and the Core courses of the Research Concentration Module.

A graduate student who has not demonstrated satisfactory progress is not eligible for paid appointments, such as Teaching Assistant, and may not hold a fellowship or other award based upon academic merit.

**Normative and Maximum Time to Degree**

In accordance with the policies of the Graduate Council, the Program in Public Health has set normative and maximum times to degree for the PhD in Public Health. The normative time is the average or expected amount of time it will take a student to complete the degree, and the maximum time is the most amount of time we can allow students to complete the degree.

<table>
<thead>
<tr>
<th>Prior Education Level</th>
<th>Enrollment Status</th>
<th>Normative Time (In Academic Quarters)</th>
<th>Maximum Time (In Academic Quarters)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bachelor’s and Master’s Degree</td>
<td>Full-Time</td>
<td>18</td>
<td>24</td>
</tr>
</tbody>
</table>
Advancement to Candidacy

Advancement to candidacy will depend on mastery of required courses in the research concentrations through a written examination, and successful oral defense of a dissertation research proposal. A committee of five faculty members will guide advancement to candidacy. By the Fall Quarter of the second year, each student will suggest members for a Graduate Candidacy Committee, subject to approval by the Doctoral Director. Students should plan to participate in the Qualifying Examination by the beginning of the third year in the program. Advancement to Ph.D. candidacy is a prerequisite to the establishment of the Doctoral Dissertation Committee that will assess student progress and provide guidance on the student’s research.

The Graduate Candidacy Committee must consist of a minimum of five members, at least one of whom, but not more than two, shall be faculty members from academic units other than Public Health. Emeritus Professors may serve on students’ Candidacy Committees. Any exceptions to membership for either the advancement to candidacy or doctoral dissertation committees must be approved by the Dean of Graduate Division.

Students are required to submit the Advancement to Candidacy Forms (including to the Graduate Student Affairs Officer) at least three weeks before the scheduled advancement meeting. The “PhD Form 1- Advancement to Candidacy PhD Degree” form is available from the Graduate Division website, and must be filled out by the student and turned in to Graduate Student Affairs Office for review. The forms list the proposed committee members and establish whether or not a Conflict of Interest exists. Failure to get prior approval of committee membership may result in a delay in advancement to candidacy. Students who pass both parts of the qualifying examination will be eligible to apply to the Graduate Division for formal advancement to candidacy. Advancement to Candidacy is not official until it has been approved by the Graduate Dean, who reviews the Advancement forms after a successful research proposal defense. Students must advance to candidacy formally at least one quarter prior to graduation, and should check their unofficial transcripts online to make sure that their advancement has been processed.

According to University and Program regulations, all Ph.D. students must advance to candidacy no later than the end of their fifth year of study, adjusted for any approved leaves of absence that the student may have taken.

Qualifying Examination

The qualifying examination consists of two parts. The first part is a written test based on knowledge of subjects within the Ph.D. concentration. The second part is an oral defense of the student’s research proposal. Students who fail the written part cannot proceed to the oral part of the qualifying exam. Students must submit a detailed research proposal to the Advancement Committee at least two weeks prior to the oral defense. Advancement to doctoral candidacy is contingent on passing the qualifying examination. Students who fail the examination after the second attempt must implement a remediation plan. Failure after a third attempt is subject to dismissal from the program. We expect students to undertake the qualifying examination by the beginning of their third year in the program.

Complete guidelines for the qualifying examination are available on the Public Health website.
Dissertation

Ph.D. students are required to complete a dissertation based on original research. The dissertation is the culmination of years of study, and is typically composed of chapters describing discrete research projects or topics within the dissertation theme. One typical structure consists of a background chapter describing the research problem and previous studies, followed by 3 or more original research chapters (each of which has been or could be published as a peer-reviewed journal manuscript) and a concluding summary chapter. However, dissertation traditions vary by discipline so each student should discuss expectations with his or her research advisor. Dissertations must be written using very specific formatting, described in detail in the UCI Thesis and Dissertation Manual (available at http://etd.lib.uci.edu/). Students must submit the complete draft of the dissertation to the Doctoral Dissertation Committee (DDC) at least four weeks before the dissertation defense. The DDC will consist of at least three University of California Academic Senate faculty members, the majority of whom must have faculty appointments in the Program in Public Health (as per UCI Academic Senate Regulation 920). The dissertation defense will consist of a public seminar, followed by a closed conference of the candidate and the DDC. If the DDC determines that the dissertation is unsatisfactory, Ph.D. candidates must make necessary revisions. The DDC may also require that the dissertation defense be repeated in whole or part.

After approval by the DDC, the dissertation must be submitted to the UCI Libraries. Students are responsible for ensuring that all formatting requirements are satisfied, as the library may reject dissertation submissions that do not conform to those requirements.

Teaching Requirement

Students enrolled in the Ph.D. in Public Health are required to serve as Teaching Assistants in public health courses for two quarters during their graduate study. Teaching is an important component of graduate training, as it helps graduate students learn how to communicate effectively about their field of knowledge. In addition, teaching experience is valuable to those planning for a career in academia. Graduate students with comparable prior teaching experience (e.g., through postgraduate degrees earned at UC Irvine or other comparable institution) may request a waiver of the teaching requirement.

Evaluation of Student Progress

Doctoral students will be evaluated annually in the Spring quarter for progress towards the degree. Students are asked to fill out a form listing their teaching, research, and professional activities for the current academic year, and the Faculty Advisor will complete the form with comments and an overall remark indicating whether or not continuation towards the degree is recommended.

Academic Probation/Disqualification

Students may be placed on academic probation for unsatisfactory progress toward the completion of degree requirements. Unsatisfactory progress may include, but not be limited to the following:
1) an overall grade point average below 3.0; 2) failure to complete courses or examinations satisfactorily within the period of time specified by the graduate program; 3) failure to pass a required examination in two attempts.

The Doctoral Director or Graduate Student Affairs Officer may initiate procedures to place the student on academic probation. In such cases the student typically will receive written notice of the deficiencies and a deadline for remedying these deficiencies (i.e., for completing specific degree requirements). Failure to meet this deadline can result in a petition to the Dean of Graduate Division to terminate the student from graduate study in the Program.

### Administrative Policies and Procedures

It is the responsibility of the student to know and follow the regulations and requirements for maintaining good academic standing and for making satisfactory progress towards the degree. The UCI General Catalogue (available online only) contains all of the detailed information you need to plan your academic career here. Please obtain a copy and read it carefully. UC Irvine has a number of policies concerning graduate studies. These can be found in the UC Irvine 2015-16 General Catalogue, which is available as on the web in HTML at [http://catalogue.uci.edu/](http://catalogue.uci.edu/). The Graduate Division describes campus-wide graduate program policies in the Catalogue ([http://catalogue.uci.edu/graduatedivision/#text](http://catalogue.uci.edu/graduatedivision/#text)).

The text of the following document has been taken from “Graduate Students’ Rights and Responsibilities” as approved by the Graduate Council. For the sake of brevity and timeliness, the URLs to the references used in this document have been removed. If you are interested in the URLs of available references for any of the rights and responsibilities listed, please see the original text: [http://students.soceco.uci.edu/sites/students.soceco.uci.edu/files/shared/grad_rights.pdf](http://students.soceco.uci.edu/sites/students.soceco.uci.edu/files/shared/grad_rights.pdf).

### Graduate Students' Rights and Responsibilities

**University of California, Irvine**

(UCI Graduate Council - April 20, 2004)

Note: The term "student" means an individual for whom the University maintains student records and who: (a) is enrolled in or registered with an academic program of the University; or (b) has completed the immediately preceding term and is eligible for re-enrollment, including the recess periods between academic terms; or (c) is on an approved educational leave or other approved leave status, or is on filing-fee status. (UC/UCI Student Policy Manual, section 14.40)

### Preface

Students are members of both society and the academic community with attendant rights and responsibilities. (UC/UCI Student Policy Manual, section 101) The purpose of this document is to outline some of these rights and responsibilities, and to provide references to the policies that define them.

This document covers UC and UCI policy, but is not exhaustive. In particular, graduate students may also have other rights and responsibilities associated with the academic program in which they are
enrolled. Academic units are responsible for providing graduate students with all information on such rights. Students are also expected to request such information should it not be made readily available.

Rights

Graduate students who are registered at the University of California, Irvine have the following rights:

- To be free from discrimination in matters relating to admission, access, and treatment in University programs and activities. (UC/UCI Student Policy Manual, Appendix C)

- To be involved in the governance of both administrative and academic areas of the university. (UC/UCI Student Policy Manual, sections 120 and 70)

- To be assured of reasonable confidentiality in their communications with professors except in circumstances relating to violation of University policies.

- To refuse to perform tasks if those tasks are not related to their course of study or their own professional or academic development.

- To be informed of the options for financial support available to them, and the eligibility requirements for each. Sources for this information include the UCI Office of Graduate Studies, the UCI Office of Financial Aid and Scholarships, and students’ academic units.

- To be informed of the criteria for, and terms of, employment as Teaching Assistants/Associates (TAs) and Graduate Student (Assistant) Researchers (GS(A)Rs). Sources for this information include the TA union contract, the Academic Personnel Manual, and Graduate Policies and Procedures, "Academic Appointments and Graduate Student Employment".

- To have all academic decisions affecting their academic standing, including the assignment of grades, based upon academic considerations only, and administered fairly and equitably under policies established by the Academic Senate. In professional curricula, such decisions may include consideration of performance according to accepted professional standards. (UC/UCI Student Policy Manual, section 171.09)

- To be provided with well-defined criteria for completion of degree requirements at the time of admission. (Graduate Policies and Procedures, "Academic Advisement and Evaluation")

- To be advised in a timely manner of all changes in the rules, policies, and procedures related to their academic program. (Graduate Policies and Procedures, "Academic Advisement and Evaluation")

- To be required to complete only the degree requirements which were published in the UCI Catalogue at the time of admission. (If the requirements should change after the student’s admission, some degree programs may give the student the option of fulfilling the new requirements instead.)

- To be informed of their degree program’s policy on normal and maximal times to degree.
• To be asked to complete program milestones (comprehensive and qualifying exams, advancement to candidacy, dissertation/thesis topic defense, dissertation/thesis final defense) at times which are in accordance with departmental policy.

• To regular evaluations of their progress toward their degree objective. (Graduate Policies and Procedures, "Academic Advisement and Evaluation")

• To make progress toward their degree goal without undue delay on the part of faculty.

• To make certain decisions independently of their faculty advisors. This right is subject to restrictions imposed by the university and the student’s department/program, such as the policies on satisfactory progress and time-to-degree. These include the right to:
  
  o Choose a thesis/dissertation advisor.
  o Choose a thesis/dissertation topic. A student’s advisor can veto a topic that is outside his/her area of expertise.
  o Be consulted on the membership of their research committee.

Note: Just as a student has the right to choose an advisor, an advisor also has the right to decline a request to serve in that capacity. Also, if a student and advisor cannot agree on one of these points, either may choose to sever the advisor/advisee relationship. In particular, these rights do not force an advisor to retain a student who refuses to accept the advisor’s guidance in these matters. It is also important to note that these rights do not force a degree program to retain a student if no qualified individual is willing or able to act as the student’s advisor.

• To be free from University discipline for actions committed involuntarily or under duress. However, violations committed under the influence of drugs, alcohol, or illegal substances will be subject to discipline. (UC/UCI Student Policy Manual, section 171.06)

• To be able to access their academic file as specified by the UC/UCI Student Policy Manual, section 130.40.

• To be informed of policies and procedures for procuring on-campus housing, including information on availability, expected time on wait list, limitations on stay (including restrictions, if any, imposed by academic policies), and restrictions on eligibility.

• To be consulted on matters affecting both the academic and nonacademic experiences of students, and especially those decisions which directly affect their welfare, through drawing upon official student representation, as well as additional means for seeking student input as appropriate. (UC/UCI Student Policy Manual, sections 171.01 and 171.02)

• To request an investigation into a possible conflict of interest if the student’s advisor has a financial interest as defined in Section 028 of the Academic Personnel Manual in an outside entity related to a project on which the student is working. Additional sources of information on this and other types of conflict of interest may be found at the following websites: the Office of Graduate Studies, the UCI Graduate Policies and Procedures, the UCI Conflict of Interest Home Page and the UC/UCI Student Policy Manual.
To have access to basic outpatient health care services on any University of California campus, under conditions that apply to students registered on that campus. (UC/UCI Student Policy Manual, section 171.15)

To be informed of all these rights upon enrolling at UCI.

Students with disabilities also have additional rights that are outlined in the Academic Senate Manual's Academic Policy for Handicapped Students.

Responsibilities

Student conduct is governed by policies described in the UC/UCI Student Policy Manual. Graduate students should be aware of the expectations for their behavior as students, and of their responsibilities as instructors regarding the behavior of their students.

Graduate students should become familiar with the general provisions of UCI's student conduct policies. In addition to the UC/UCI Student Policy Manual, other sources for this information include the UCI Academic Senate Manual, the UCI Administrative Policies and Procedures, the Graduate Division website, and the appendices of the UCI Catalogue. Among the policies of concern are those dealing with:

- academic honesty
- integrity in research
- sexual harassment
- computer and network use
- hazing
- student conduct and discipline
- principles of community
- substance abuse
- weapons
- discrimination

Graduate students are expected to report their research results accurately and honestly, and to uphold ethical norms in their research methodology.

Teaching Assistants/Associates and lecturers may wish to review the Faculty Code of Conduct.

All international students new to UCI are required to check in with the UCI International Center when they arrive in Irvine. Students should bring their I-20/DS-2019, passport with visa stamp, and I-94 card and address information if available.

Students who violate University policies and procedures may be subject to disciplinary procedures published in the UC/UCI Student Policy Manual, Section 103.

University employees (including graduate students serving as TAs, lecturers, or GSRs) who violate University policies and procedures may be subject to disciplinary procedures published in the Academic Personnel Manual, the Staff Personnel Programs Manual, the Manual of the
Academic Senate, or the collective bargaining agreements as appropriate. (UC/UCI Student Policy Manual, section 40.20)

- ALSO NOTE: Consent to remain on campus may be withdrawn pursuant to the procedures set forth in Section 900-20 of the UCI Policy and Procedures Manual implementing Penal Code Section 626.4 and 626.6. (UC/UCI Student Policy Manual, section 40.20)

Guidelines

Certain aspects of the experience of being a graduate student are not matters of formally defined policy, but are reflections of UCI's academic, social, and professional cultures. This section gives some guidelines on these matters.

- Generally, a professor should not discuss a student's performance or behavior with other students. Discussion of the student's performance among faculty should be limited to the student's academic performance and qualifications as a graduate student.

- Graduate students can usually expect to be listed as a co-author of publications which involve significant contributions of ideas or research work from the student. However, specific practices may vary by discipline and academic unit.

- Graduate students are expected to devote an appropriate amount of time and energy toward achieving their degrees within the standards for "normal time" that apply to their degree program.

- Graduate students are expected to take the initiative in asking questions that promote their understanding of academic requirements, University policy, and financial support.

Resources (Documents and Organizations)

The organizations and documents listed below may be of use in helping graduate students to understand University policies that relate to their rights and responsibilities:

- Departmental Graduate Counselors and the Associate Dean for Graduate Affairs in the Office of Graduate Studies

- UC/UCI Student Policy Manual (section 170.00): fees (including refund schedules), privacy policies, disclosure of information, "time to degree" policies

- UCI Graduate Policies and Procedures: information on academic policies and related administrative procedures, including but not limited to:
  - transfer of credit
  - residency issues
  - leave of absence/part-time enrollment

UCI Population Health and Disease Prevention
- academic appointments and graduate student employment
- academic standards
- examinations

- UCI Catalogue Appendix: information on access to, and release of, student records
- UCI Associated Graduate Students: the official representative body for all graduate students and professional students at UC Irvine
- UCI Office of Equal Opportunity and Diversity: policies and procedures regarding discrimination, retaliation and sexual harassment
- UCI International Center: information and assistance for international students, faculty, and visiting researchers
- UCI Disability Services Center: information and assistance for students with disabilities.

Resolving Conflicts

The organizations listed below assist in resolving disputes within the University community:

- Office of Graduate Studies: gives guidance on formal and informal methods of resolving conflicts.
- UCI Ombudsman: independently, objectively, and confidentially assists in mediating and resolving conflicts.
- UCI Mediation Program: a volunteer program for dispute resolution, facilitated through the Ombudsman Office.
- UCI TA Union - the UAW (International Union, United Automobile, Aerospace and Agricultural Implement Workers of America [UAW] AFL-CIO and its Local Union 2865) represents UCI graduate students that have teaching assistantship, reader, or tutor appointments (whether or not they are members of the union).
- UCI Dean of Students: investigates allegations of physical abuse, threats of violence, or conduct that threatens the health or safety of any person or university property.

Problems relating to academic policies should be resolved at the level of the academic unit where possible. If this is not possible, such problems should be addressed in accordance with the Student Academic Grievance Procedures.

References

Some of the material in this document refers to, or has been excerpted from, the following sources:
The following excerpt is taken from the UCI General Catalogue on Scholastic Requirements for Graduate Students:

A graduate student is expected to make satisfactory progress toward an approved academic objective, as defined by the faculty of the program in accordance with policies of the Graduate Council, to maintain a satisfactory grade point average for all work undertaken while enrolled in graduate study, and to maintain academic progress within the required time to degree as established by the respective academic program. Satisfactory progress is determined on the basis of both the recent academic record and overall performance. A graduate student normally is expected to complete satisfactorily at least eight units of academic credit applicable to the graduate program in each regular academic session (unless on an approved leave of absence), and satisfy all requirements of the academic program according to an approved schedule. For a graduate student, only the grades A+, A, A-, B+, B, and S represent satisfactory scholarship and may be applied toward advanced degree requirements. However, a UCI course in which a grade of B- is earned may be accepted, via a formal petition process, in partial satisfaction of the degree requirements if the student has a grade point average of at least 3.0 in all courses applicable to the degree. Graduate students may not apply courses graded Pass/Not Pass toward any degree or satisfactory progress requirements. A grade point average below the B level (3.0 on a 4.0 scale) is not satisfactory, and a student whose grade point average is below that level is subject to academic disqualification.

A student's academic progress ordinarily is evaluated on the basis of the academic record, time-to-degree, and the professional judgment of the faculty. A few weeks after the end of a quarter, an updated copy of each enrolled student's permanent academic record is available from the Registrar. This record lists all UCI courses for which a graduate student was enrolled (including courses taken through the Intercampus Exchange Program), the grades assigned, and the cumulative grade point average. This record also includes formal candidacy for an advanced degree, degrees conferred, certain examinations passed, unit credit accepted from other institutions, and other important academic information.
A graduate student who has not demonstrated satisfactory academic progress is not eligible for any academic appointment such as Reader, Tutor, Graduate Student Researcher, Teaching Associate, or Teaching Assistant, and may not hold a fellowship or other award which is based upon academic merit.

**Academic Dishonesty**

The following excerpt from Graduate Policies and Procedures explains the university’s position on academic honesty. We strongly recommend that you familiarize yourself with the academic dishonesty policies and procedures. The policies apply equally to electronic media and print, and involve text, images, and ideas. The policy in its entirety can be found at [http://www.senate.uci.edu/senateweb/default2.asp?active_page_id=754](http://www.senate.uci.edu/senateweb/default2.asp?active_page_id=754).

**UCI Academic Senate Policy on Academic Honesty**

(Approved by the Irvine Division on 6/2/88, revised 12/12/96; revised 10/12/00)

The consequences of failing to uphold the academic honesty policy are published in the *UCI General Catalogue*, and are also available at [http://catalogue.uci.edu/appendix/#academichonestytext](http://catalogue.uci.edu/appendix/#academichonestytext).

Students are expected to become familiar with this policy. Students who fail to uphold their fundamental academic obligation are subject to consequences that might range from lowering a grade to campus-wide sanctions, up to and including dismissal. Examples of conduct that fall under the aegis of the policy on academic honesty include, but are not limited to, plagiarism, cheating, stealing of exams, falsifying the record of their work, or collusion in such dishonest activities. When faculty suspect academic dishonesty, they need to follow due process guidelines and investigate their suspicions promptly and fairly. Minimally, due process requires that suspected students be given clear and prompt notice of the suspicion and the opportunity to confront or rebut the evidence that gave rise to the suspicion. Some procedures for implementing the policy can also be found in the UC-UCI document *Policies Applying to Campus Activities, Organizations, and Students* ([http://www.dos.uci.edu/conduct/uci_policy.php](http://www.dos.uci.edu/conduct/uci_policy.php)).

**Financial Support**

As a department, we are committed to helping our students find ways to fund their graduate education. The Graduate Student Affairs Office can answer general questions about how the aid process works and is happy to provide you with information on where to look for funding. To help you in your search for financial support, we have provided the following information and resources:

**Sources of Funding for PhD Students**

The tuition and fee structure of the campuses of the University of California is established by the Board of Regents and is subject to change at any time. Students should be prepared upon admission to estimate the extent of financial obligation they will incur over the course of their graduate training. Common sources of support for students include teaching assistantships and research assistantships. If you are awarded a grant from the government it may be reduced if you accept a stipend or payment from UCI after your government award has been established. Therefore, if you receive a government grant and are offered an additional award (which may include employment), please check your status.
with the Financial Aid Office before you accept. Accepting a fellowship or stipend without checking on your financial aid status may result in your receiving a bill from Financial Aid.

Please note: Graduate students may not receive financial support while on Leave of Absence or Filing Fee.

**Fellowships and Grants**

Fellowships and grants are awards that do not have to be paid back. The award can be institutional (offered by the university or by the Program in Public Health) or "portable" (external funding offered by an organization or agency). Many deadlines for fellowships and grants occur early in the academic year, so it is important to prepare your materials in advance and apply early. For departmental grants, the Graduate Student Affairs Officer will notify you of any deadlines and application procedures. Foreign students are eligible for fellowships and grants.

**Teaching and Research Assistantships**

**Teaching** and **research** assistantships are paid positions that support UCI faculty with their undergraduate teaching and principal research responsibilities. Positions are available during the regular academic year and in the summer. At UCI, the most commonly paid assistantship positions are: Teaching Assistant (aka TA), Reader, and Graduate Student Researcher (aka GSR or RA). Teaching Assistant positions are assigned on a quarterly basis by the department. For GSR positions, students should make arrangements with faculty individually. Teaching Assistant and Graduate Student Researcher positions require full-time enrollment. Under certain circumstances, doctoral students may be eligible to teach undergraduate courses.

Ph.D. students may apply for or receive up to 12 quarters of support as a teaching assistant or associate before advancing to candidacy for the PhD, provided that they maintain good academic progress and have established a record of satisfactory service as a teaching assistant. University policy specifies that students who have received more than two incompletes (I) in the past three quarters may be considered ineligible for a teaching assistant position; incompletes should be avoided or cleared up as quickly as possible to avoid this potential threat to continued employment as a teaching assistant. The Graduate Division’s current policy is a maximum of 6 additional quarters of teaching assistant/associate employment after advancement, for a total of 18.

**Other Fellowships and Sources of Research Support**

In addition to applying for any University-administered fellowships, students are encouraged to apply for extramural fellowships and research awards. The UCI Graduate Division maintains a computerized database on funding sources that can be accessed by graduate students. Students are also strongly encouraged to talk to their faculty advisors about possible sources of funding.

We also suggest that students visit this page on Financing your Degree from the Association of Schools and Programs of Public Health:

[http://www.aspph.org/study/financing-your-degree/](http://www.aspph.org/study/financing-your-degree/)

**Support for Research and Conference-Related Travel**
Participation in professional meetings and conferences is an important aspect of one’s development as a professional, and students are strongly encouraged to consult with their faculty advisors about relevant opportunities for involvement. The Program receives a limited amount of funding each year from the Graduate Division to help defray the costs of attending professional meetings and conferences. Because the total allocation is modest, we must impose firm limits on the size of individual awards to students. Students must submit original receipts and a completed travel reimbursement request form to the Graduate Student Affairs Officer in order to be considered for travel-related reimbursements. The Request form can be obtained from the Graduate Student Affairs Officer, and reimbursement forms can be found at the Business Office. Final decisions on travel reimbursements are made by the Doctoral Director.

Getting Involved with the University and the Program in Public Health

As a graduate student in the Program in Public Health, there are numerous opportunities available for you to become involved in the university and in your home department. We know that many of you were active in community service and school organizations at your undergraduate institutions, and we hope that you will continue to do so here at UC Irvine. This guide lists just a few of the opportunities you will have to get involved and give something back to your fellow students, staff, faculty, and community.

Departmental Committees and Positions

Curriculum Committee

The Curriculum Committee meets periodically to plan and coordinate the Public Health curriculum and has one student member. The student member will be chosen by Public Health faculty to convey student concerns about the MPH curriculum.

PhD Graduate Liaison

This student is elected by the PhD students each Fall to represent all doctoral students in the program. While we welcome feedback on our program from all students, the PhD Graduate Liaison can bring an issue to the attention of faculty and staff if a student does not want to convey his or her opinion directly. The PhD Graduate Liaison represents the students as the student member of the Graduate Committee, which oversees Public Health graduate programs, and attends monthly faculty meetings. This student also assists the department in coordinating visits from colloquium speakers if funds allow. The PhD Graduate Liaison will be elected by the end of the fall quarter.

Campus Organizations

Public Health Association

The Public Health Association (PHA) was organized by students in our undergraduate majors to promote awareness of public health issues on our campus and the community and educate its members about educational and career opportunities in the field. The graduate students have a separate division of the organization with its own officers. More information can be found at http://http://www.phagraduci.org/.
SIPHERS (Students at Irvine Public Health Emergency Response and Surveillance)

Members of SIPHERS work closely with the Orange County Health Care Agency to provide assistance to the agency during surge periods such as outbreaks. The students periodically visit the agency during the school year to train with agency employees and attend seminars.

Associated Graduate Students

The Associated Graduate Students (AGS) is the recognized graduate student government at UCI. AGS plans social activities, advocates for graduate students in campus planning and policy, and re-negotiates the GSHIP insurance plan annually. All graduate students in good standing are eligible to sit on AGS committees. The Council, the legislative arm of AGS, also has one seat available for every 100 students in each school. If you are interested in becoming a council member, email vpadmin@ags.uci.edu. The GSHIP council might be an especially informative experience for those considering careers in Health Policy and Management.

Non-Discrimination Policy

The University of California, in accordance with applicable Federal and State law and University policy, does not discriminate on the basis of race, color, national origin, religion, sex, gender identity, pregnancy*, disability, age, medical condition (cancer-related), ancestry, marital status, citizenship, sexual orientation, or status as a Vietnam-era veteran or special disabled veteran. The University also prohibits sexual harassment. This nondiscrimination policy covers admission, access, and treatment in University programs and activities.

Inquiries regarding the University's student-related nondiscrimination policies may be directed to: Kirsten K. Quanbeck, Director, Office of Equal Opportunity and Diversity, 4500 Berkeley Place, Irvine, CA 92697-1130; Phone: (949) 824-5594; e-mail: eod@uci.edu

*Pregnancy includes pregnancy, childbirth, and medical conditions related to pregnancy or childbirth.

The information in this publication will be made available in alternative formats for people with disabilities, upon request. Requests should be directed to the Disability Services Center, telephone (949) 824-7494 (voice); 824-6272 (TDD). The campus and all buildings are accessible by wheelchair.
Sample Plans

These plans are meant as samples only. They are designed to give you an idea of when to expect to take certain types of courses in the PhD program. New courses may be added at any time, and not all current courses are offered every year, so you will want to consult the Public Health office and the Schedule of Classes for actual course schedules.

Sample plan for the PhD in Public Health, **Concentration in Global Health**

<table>
<thead>
<tr>
<th>Year</th>
<th>Fall Quarter</th>
<th>Winter Quarter</th>
<th>Spring Quarter</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>PH 280: Global Burden of Disease</td>
<td>PH 212: Intermediate Epidemiology</td>
<td>PH 294: Research Communication in Public Health</td>
</tr>
<tr>
<td></td>
<td>STAT-201</td>
<td>PH 282: Advances in Global Health</td>
<td>PH 205: Advanced Epidemiologic Methods</td>
</tr>
<tr>
<td></td>
<td>PH 20: Methods of Demographic Analysis</td>
<td>PH 283: Advances in Geographic Information Science</td>
<td>STAT-202</td>
</tr>
<tr>
<td></td>
<td>Optional: PH 298: Directed Research</td>
<td>STAT-202</td>
<td>PH 279: Natural Disasters</td>
</tr>
<tr>
<td>2</td>
<td>PH 288: Research Proposal Writing in Global Health and Disease Prevention</td>
<td>PH 292: Ethics and Responsible Conduct of Research in Public Health</td>
<td>PH 270: Human Exposure to Environmental Contaminants</td>
</tr>
<tr>
<td></td>
<td>PH 213: International Epidemiology</td>
<td>PH 281: Infectious Diseases Epidemiology</td>
<td>PH 297: Research Design</td>
</tr>
<tr>
<td>3</td>
<td>Qualifying Examination PH 296: Dissertation Research</td>
<td>PH 399: Teaching Assistantship</td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>PH 296: Dissertation Research / Defense</td>
<td>PH 399: Teaching Assistantship</td>
<td></td>
</tr>
<tr>
<td>5</td>
<td>PH 296: Dissertation Research / Defense</td>
<td></td>
<td></td>
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<tr>
<td>6</td>
<td>PH 296: Dissertation Research / Defense</td>
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</tbody>
</table>
# Sample study plan for the Ph.D. in Public Health, concentration in Disease Prevention

<table>
<thead>
<tr>
<th>Year</th>
<th>Fall Quarter</th>
<th>Winter Quarter</th>
<th>Spring Quarter</th>
</tr>
</thead>
<tbody>
<tr>
<td>Year 1</td>
<td>PH 209: Methods of Demographic Analysis</td>
<td>PH 245: Health Promotion Planning</td>
<td>PH 294: Research Communication in Public Health</td>
</tr>
<tr>
<td></td>
<td>PH 244: Health Behavior Theory</td>
<td>PH 212: Intermediate Epidemiology</td>
<td>PH 205: Advanced Epidemiologic Methods</td>
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<td>PH 242: Theories of Health Communication</td>
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<td>PH 288: Research Proposal Writing in Global Health and Disease Prevention</td>
<td>PH 292: Ethics and Responsible Conduct of Research in Public Health</td>
<td>PH 297: Research Design</td>
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<td>PH 298: Directed Research</td>
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<td>Qualifying Examination PH 296: Dissertation Research</td>
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